

## **JOB ANNOUNCEMENT- Hazardous Waste Technician 1**

**Mendocino Solid Waste Management Authority (MSWMA)**

**Permanent, full-time: Starting wage: \$15/hour**

**Workplace: 3200 Taylor Drive, Ukiah California**

**Application due: June 1, 2017**

### **THE AGENCY:**

The Mendocino Solid Waste Management Authority (MSWMA), founded in 1990, is a joint powers public agency created by the County of Mendocino and Cities of Ukiah, Fort Bragg and Willits. MSWMA is governed by a Board of Commissioners consisting of two County supervisors and a council member from each city. MSWMA currently has five employees and provides services such as household hazardous waste collection (the "HazMobile"), appliance recycling, electronics recycling, illegal dump cleanup, solid waste contract administration, state reporting, grant administration and recycling public information. Although closely related to the County and cities, MSWMA is an independent local government entity.

### **JOB DEFINITION:**

This announcement is a synopsis of duties and requirements of this job. To review the complete classification specification and benefits, please see the MSWMA website. Applications must be submitted to MSWMA by the final filing date.

Under supervision of General Manager and Hazardous Waste Supervisor, MSWMA's Hazardous Waste Technician I participates in the operation of a Household Hazardous Waste (HHW) collection program in Ukiah, Mendocino County, California. MSWMA offers four weekly HHW collections at our Ukiah facility and at Hazmobile events throughout Mendocino County.

### **WORK ENVIRONMENT:**

The Hazardous Waste Technician (HHW) will be based at MSWMA's HHW facility at 3200 Taylor Drive, Ukiah and will maintain a Tuesday through Saturday schedule, from 7 a.m. until 3:30 p.m. each work day. Travel to remote HHW collection and processing, as well as illegal dump cleanup sites throughout Mendocino County is required.

### **MINIMUM QUALIFICATIONS REQUIRED:**

#### **Education and Experience:**

- High school diploma or GED
- A combination of related training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

#### **Licenses and Certifications:**

- Excellent driving record required.
- Preferred:

- Valid 40-hour HAZWOPER Training Certificate.
- Certificate to remove refrigerant, mercury switch, and oil from discarded appliances.
- Class A driver's license, with ability to drive 10-speed manual transmission with 36-foot collection trailer.
- Class C driver's license, with ability to drive F350 and F550 truck and trailer
- Forklift operation experience and training.

**EXAMPLES OF DUTIES AND ESSENTIAL JOB FUNCTIONS:**

*(Duties may include but are not limited to the following):*

- At public events, safely collect and process materials such as oil, fuel, paint, pesticides, herbicides, chemicals, aerosol cans, batteries and fluorescent light tubes.
- At transfer stations throughout County, safely remove refrigerant, mercury switches, and oil from various appliances.
- Lead and coordinate volunteer crews to perform illegal dump cleanups and graffiti abatement and removal activities.
- Perform routine maintenance on MSWMA vehicles, equipment, and facility.
- Maintain a safe work environment, wearing protective clothing and eye protection, as well as a respirator under some circumstances.
- Other duties as assigned by General Manager and Supervisor.

**Mental and Physical Abilities:**

- Dedication to environmental stewardship and recycling, including proper disposal of hazardous and other solid wastes.
- Willingness and ability to follow without exception all safety rules for collection, handling, storage, and transportation of hazardous waste.
- Establish and maintain effective, positive working relationships with supervisors, customers and coworkers; work well both as a team member and independently.
- Ability to work safely both outside and inside, using appropriate protective clothing and equipment. Technician will be regularly exposed to hazardous materials and fumes.
- Ability to read, understand, and apply written rules concerning the safe handling, storage, and shipment of hazardous waste.
- While performing the essential functions of this job, employee will regularly be required to stand for long periods, bend, lift up to 70 pounds, and use hands to push, pull or move items. Good physical condition required.
- Ability to accurately complete paperwork associated with hazardous waste.
- Ability to learn and implement procedures for analyzing unidentified chemical substances.
- Mandatory random drug and alcohol testing required.
- Pass a mandatory physical and respiratory test.

**SELECTION & TRAINING:**

Applications will be reviewed with those applicants judged most qualified invited to interview for the position. Employment with MSWMA may require the successful completion of a pre-employment background and/or medical examination and may include drug screening and/or fingerprinting.

**TERMS OF EMPLOYMENT:**

The starting wage is \$15 per hour. The position is full-time, 40 hours per week, Tuesday through Saturday. Hiring will be made on a probationary basis for six months, during which time the employee may be discharged at any time if it is believed to be in the best interests of MSWMA.

**BENEFITS:**

This information is a summary of general benefits. This information is not legally binding, nor does it constitute a Contract. Eleven major holidays are paid. There are two weeks of paid vacation annually. MSWMA offers health insurance to full-time employees, and after three years' employment, employees are eligible for an employer-paid SEP-IRA pension plan.

**APPLICATION:**

Submit a completed MSWMA application, cover letter and resume to Mendocino Solid Waste Management Authority, 3200 Taylor Drive, Ukiah, CA 95482. Applications may also be faxed to (707) 462-3517 or emailed to [mswma@pacific.net](mailto:mswma@pacific.net). Applications are available on our website, [www.MendoRecycle.org](http://www.MendoRecycle.org).

The deadline for applications is Friday, **June 1, 2017**

Bilingual candidates are encouraged to apply.

**ADDITIONAL INFORMATION:**

This class specification should not be interpreted as all-inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.