

**MENDOCINO SOLID WASTE MANAGEMENT AUTHORITY**  
**APPLICATION FOR EMPLOYMENT**  
*An Equal Opportunity Employer*

**INSTRUCTIONS TO APPLICANT**

- A. Read the job announcement thoroughly before filing out this application.
- B. Please print your answers in ink.
- C. Avoid reference to race, religion, ancestry or membership in fraternal orders.

1. Position applying for \_\_\_\_\_ Driver's license # \_\_\_\_\_

2. Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

3. Mailing address \_\_\_\_\_

4. Residence telephone \_\_\_\_\_ Other telephone \_\_\_\_\_

5. If you were ever in the United States military service, answer the following:

Branch of service \_\_\_\_\_ Dates of service \_\_\_\_\_  
 Rank at discharge \_\_\_\_\_ Were you retired? If so, give date: \_\_\_\_\_

8. (A) Have you ever been convicted for violation of any law, whether felony or misdemeanor, other than minor traffic violations? YES \_\_\_\_\_ NO \_\_\_\_\_ [Drunk or reckless driving are NOT minor violations].  
 (B) If your answer to question (A) is "yes," attach a sheet explaining for each case the approximate date, location, nature of offense, and the penalty, if any.

9. Applicable certificates/licenses \_\_\_\_\_

**10. EDUCATION**

Circle the highest number of years completed in school	Name and location of school	Did you graduate?
High school 1 2 3 4		
College 1 2 3 4 5 6		Degree in:
College post-grad		Degree in:

11. **CERTIFICATE OF APPLICANT.** Read carefully before signing: I hereby certify that my answers to questions in this application, both front and back, are complete, accurate and true to the best of my knowledge. I agree and understand that any omissions or misstatement of material contained in the application may cause me to forfeit all rights to employment. I hereby authorize you to conduct any investigation necessary concerning any part of my background related to the position I am seeking. I release all parties from any liability in connection with the provision and use of such information.

SIGNATURE OF APPLICANT \_\_\_\_\_ Date \_\_\_\_\_

**SEE REVERSE SIDE**

12. **EXPERIENCE.** Show your PRESENT job FIRST. Then list all other jobs in order, working down from the most recent. Use a separate block for each job title held, even though with the same organization. Show experience for the past ten years and any earlier experience that may be relevant. Use additional sheets if necessary. Explain gaps between employment. Résumés are encouraged to supplement this form.

Dates of employment and salaries received	State exact title & describe duties	Employer & present address
From	Title	
To	Duties	
Salary: \$_____ per		
Reason for leaving		
From	Title	
To	Duties	
Salary: \$_____ per		
Reason for leaving		
From	Title	
To	Duties	
Salary: \$_____ per		
Reason for leaving		
From	Title	
To	Duties	
Salary: \$_____ per		
Reason for leaving		
From	Title	
To	Duties	
Salary: \$_____ per		
Reason for leaving		

13. Were you ever forced to resign from any position? Yes \_\_\_ No \_\_\_ If so, explain below

---



---

RETURN APPLICATION TO MSWMA, P.O. BOX 123, UKIAH CA 95482

